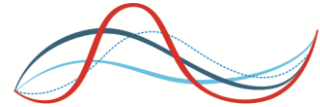




REPUBLIC OF CROATIA



CROATIAN BUREAU OF STATISTICS

**QUALITY REPORT FOR STATISTICAL SURVEY**  
**Monthly Report on Building Permits Issued**  
**(GRAD-44a)**  
**For 2013**

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## 0. Basic information

- Purpose, goal, and subject of the survey

The aim of the statistical survey on building permits issued is to obtain data on types, building size, expected value and location of constructions to be built, type of investor as well as on the number and total useful floor area of dwellings in buildings for which building permits were issued.

Data on issued building permits make it possible to define the change dynamics of the construction activity as well as to plan future works and the structure of investments both at state and local self-government levels. The data serve as a base for planning the production of construction materials and ready-made components as well as of other industrial products for fitting buildings and dwellings, for making decisions on the development of construction entrepreneurship and various housing-related services, etc.

The subject of the survey is every building permit issued for constructions that will be built on the territory of the Republic of Croatia.

- Reference period

Month

- Legal acts and other agreements

The legal bases for the Monthly Report on Building Permits Issued (GRAD-44a form) are the following:

- Official Statistics Act (NN, Nos 103/03, 75/09 and 59/12)
- Programme of Statistical Activities of the Republic of Croatia
- Annual Implementation Plan of Statistical Activities of the Republic of Croatia
- Council Regulation (EC) No. 1165/98 of 19 May 1998 concerning short-term statistics
- Regulation (EC) No 1158/2005 of the European Parliament and of the Council of 6 July 2005 amending Council Regulation (EC) No 1165/98 of 19 May 1998 concerning short-term statistics - Commission Regulation (EC) No 1503/2006 of 28 September 2006 implementing and amending Council Regulation (EC) No 1165/98 concerning short-term statistics as regards definitions of variables, list of variables and frequency of data compilation

The obligation of reporting units to submit data is based on Article 38 of the Official Statistics Act (NN, Nos 103/03, 75/09 and 59/12).

Refusing to provide data, providing incomplete and inaccurate data, or failing to provide data within the prescribed deadline will be subject to the penalty provisions laid down in Articles 69 and 70 of the aforementioned Act.

- Classification system

National Classification of Types of Constructions

- Concepts and definitions

According to the Methodology of Short-Term Indicators in Construction, the building permit means allowance to start building works. It is issued by a competent body on an investor's request.

This is a general definition, while every country has its own regulations that define this field at a more detailed level.

Building permits are issued in the Republic of Croatia according to the provisions of the Act on Physical Planning and Construction (NN, Nos 76/07, 38/09, 55/11, 90/11, 50/12, 55/12 and 80/13) and the Act on Procedures and Building Requirements for Investment Stimulation (NN, Nos 69/09, 128/10, 136/12 and 76/13).

Building permits are all issued (valid) documents that are the basis for starting the construction works, such as decisions on construction requirements, main design approvals, building permits and construction decisions.

The report includes building permits for building of new constructions and for reconstruction of existing constructions.

The following data are collected by the Report:

- Number of building permits issued by types of constructions, works and work investors
- Construction size of buildings (m<sup>2</sup> and m<sup>3</sup>)
- Planned value of works on constructions for which building permits were issued
- Number of dwellings and useful floor area of dwellings
- Number of dwellings by type of constructions, works and number of rooms.

Data are collected monthly and include all building permits issued during the reporting month.

Detailed definitions of the variables described are available in the Methodological Guidelines No. 68 entitled the Monthly Report on Building Permits Issued (2011 Revision), Croatian Bureau of Statistics, Zagreb, 2012, and in Commission Regulation (EC) No 1503/2006 of 28 September 2006 implementing and amending Council Regulation (EC) No 1165/98 concerning short-term statistics as regards the definition of variables, list of variables and frequency of data compilation.

- Statistical units

Reporting units are administration bodies competent for construction affairs in counties, major cities, the City of Zagreb as well as the Ministry of Construction and Physical Planning, which issue building permits.

Observation units are all building permits issued for all types of constructions and works.

- Statistical population

All building permits issued for all types of constructions and works; number of constructions; construction size of buildings (gross floor area and gross volume); useful floor area of buildings; number of dwellings by type of construction works and number of rooms as well as useful floor area of dwellings.

The Report covers 139 reporting units that issued building permits.

## **1. Relevance**

### **1.1 Data users**

Users of statistical data on building permits issued can be found in all areas of economic and social life, starting from business entities, the media, economic analysts, researchers and students, to state administration bodies, professional business organisations (the Croatian

Chamber of Economy), non-profit organisations (the Croatian Employers' Association), financial institutions (the Croatian National Bank, Raiffeisen bank, etc.).

#### 1.1.1 User needs

Users of statistical data on building permits issued can be found in all areas of economic and social life, starting from business entities, media, economic analysts, researchers and students, to state administration bodies, professional business organisations (the Croatian Chamber of Economy), non-profit organisations (the Croatian Employers' Association), financial institutions (the Croatian National Bank, Raiffeisen bank, etc.), which use data series on the number and types of constructions for which building permits were issued, the number and floor area of buildings and dwellings and on dwellings by the number of rooms.

#### 1.1.2 User satisfaction

Not available.

### 1.2 Completeness

Data are complete and in line with concepts and definitions based on the requirements of the Regulation No 1165/98 and the methodological manual for short-term business statistics.

#### 1.2.1 Data completeness rate

Data completeness rate is 100%.

## 2. Accuracy and reliability

### 2.1 Sampling error

Not applicable. The Croatian Bureau of Statistics carries out an exhaustive survey as a data collection method (not sampling method). The aim is to collect data on all building permits issued (i.e. for the whole population) for all types of constructions and works in accordance with the National Classification of Types of Constructions (NKVG).

#### 2.1.1 Sampling error indicators

The indicator for this survey is not applicable.

#### 2.1.2 Bias in sample selection process

The indicator for this survey is not applicable.

### 2.2 Non-sampling error

The survey is mandatory.

#### Unit non-response

The survey is exhaustive. The response rate is 100%. All data are available within the set deadline. For late or missing data, reporting units are contacted by phone or via urging letters and asked to provide the missing data.

## Item no-response

There is no case of item non-response in the survey since, in the data processing phase, the reporting units that have not fully completed the questionnaire are contacted by phone and asked to provide corrected or missing data. The response rate is 100%.

### 2.2.1 Coverage error

The coverage of building permits issued is determined by the National Classification of Types of Constructions (NKVG) and covers section 1 (buildings) and section 2 (civil engineering works).

No section (unit) is excluded from the coverage, so the coverage error is 0.

### 2.2.2 Over-coverage rate

The indicator for this survey is not applicable.

### 2.2.3 Measurement errors

Errors in measurements while collecting data occur due to lack of knowledge, negligence, lack of appreciation of importance of statistics, not knowing how to respond and conscious/unconscious presenting of inaccurate data by respondents. Problems arising from unclear questions in the questionnaire, measurement units or ambiguous instructions for filling in the forms are minor due to the fact that the availability of data was taken into consideration while defining their content. In addition, the reporting units are welcome to contact regional offices of the Croatian Bureau of Statistics and the Administrative Body of the City of Zagreb competent for official statistics issues (which provide assistance to the reporting units in filling in reports and control the completeness and accuracy of data before they are submitted to the Croatian Bureau of Statistics), or directly the Croatian Bureau of Statistics.

These measurement errors do not represent a major issue, since they are revealed during the visual and calculation control of data before they are entered in the computer as well as by the default computerised logical and calculation control during data processing. When such illogicalities or errors are spotted, the reporting units are contacted for the check-up of inaccurate and incomplete data and for the correction of inaccurate data.

### 2.2.4 Non-response errors

The response rate is 100%. All data are available within the set deadline. For late or missing data, reporting units are contacted by phone or via urging letters and asked to provide the missing data.

### 2.2.5 Unit non-response rate

Unweighted non-response rate:

Coverage	Value of coverage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
Croatia		0	0	0	0	0	0	0	0	0	0	0	0	0

%

## 2.2.6 Item non-response rate

Unweighted non-response rate for certain variables is:

		%													
Variable	Coverage	Value of coverage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
Non-response rate for all variables	Croatia		0	0	0	0	0	0	0	0	0	0	0	0	0

## 2.2.7 Processing errors

The Croatian Bureau of Statistics controls whether data are accurate, fully covered and logical, codes identification and other data, enters data and performs computer processing. Source data validation is performed before and after they are entered into the data processing system. The incorrect, incomplete and missing data are corrected.

Statisticians enter and code the data manually. Data validation is performed according to the specified conditions.

Respondents' errors, coding errors and data entry errors are corrected manually and electronically as follows:

- source data validation is performed before and after they are entered into the data processing system. The reporting units that have not fully completed the questionnaire (incorrect, incomplete or missing data) are contacted by telephone and asked to provide corrected and complete data.
- electronic data validation is performed after entering data into the computer. Reports that fail to meet the quality standards are subject to verification and corrections as required. The correction procedures are implemented by priority: severe errors are generally corrected manually and more effort is spent on these, while less attention is paid to minor errors that are mostly corrected automatically through computerised input.

## 2.2.8 Imputation rate

Unweighted imputation rate for certain variables:

		%													
Variable	Coverage	Value of coverage	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Average
All variables	Croatia		0	0	0	0	0	0	0	0	0	0	0	0	0

## 2.2.9 Editing rate

The indicator for this survey is not computed.

## 2.2.10 Hit rate

The indicator for this survey is not computed.

## 2.2.11 Model assumption error

Not available.

## 2.3 Data revision

### 2.3.1 Data revision – policy

The Croatian Bureau of Statistics does not have an official revision policy, but the users of statistical data are informed about revisions (provisional, final data) on the website of the Croatian Bureau of Statistics.

Revisions are done for correcting errors or major changes in classifications or methodology. Routine revisions are not carried out since all data are available according to deadlines. Notices about minor changes are announced in First Releases at the time the change has been introduced.

The same revision policy is applied to data publishing, both for national purposes and when submitting data to Eurostat.

The data publishing revision policy of the Croatian Bureau of Statistics includes the following:

- 1) updating of the Calendar of Statistical Data Issues
- 2) publishing corrections of the released data

#### 1) Updating of the Calendar of Statistical Data Issues

The data publishing revision policy of the Croatian Bureau of Statistics, which is carried out according to the defined deadlines, is carried out by updating the Calendar of Statistical Data Issues. According to the Official Statistics Act, changes in publishing deadlines for publications/data are announced in advance. The Croatian Bureau of Statistics is obliged to announce each change in publishing deadlines (Calendar update) at least three days prior to the date originally announced in the Calendar on their website.

The update of publishing deadlines for data or publications (Calendar update) is announced without delay on the website of the Croatian Bureau of Statistics by updating the date in the Calendar and putting a notice next to the Calendar, which says: updated, and specifying the accurate new date. Therefore, the Calendar that contains the original publishing deadline for a particular publication/statistical information is replaced with the new Calendar, which includes the updated publishing deadline.

The original Calendar is kept in the Publishing Department, which registers every change in publishing deadlines for publications in the Calendar Update Base.

#### 2) Publishing corrections of the released data

In cases when an error is observed in the published data, the Croatian Bureau of Statistics publishes a correction as soon as possible and as simple as possible in order to help users to clearly see what has been changed in comparison to the originally published data. The correction is carried out by marking the incorrect data with an asterisk and creating the correction.

### 2.3.2 Data revision – practice

Data are disseminated as final and as such they are not subject to any revision. For this reason, numeric information on the size of typical revision and regular sources of revisions are not applicable. However, if an error occurs, corrected data are published in the next issue of the First Release. Data changed in relation to the previously released ones are disseminated with a comment. Major changes in the methodology are published in the First Release at the time the change has been introduced.

The general practice is to explain all changes in the methodology when the data based on the new methodology are published for the first time. Information on methodological changes are

provided in the Notes on Methodology that are a part of all related paper or electronic publications.

#### 2.3.3 Data revision – average size

The indicator for this survey is not applicable.

### 2.4 Seasonal adjustment

There is no need for seasonal or working-day adjustment of statistical data, because data on building permits are presented only as absolute values.

## 3. Timeliness and punctuality

### 3.1 Timeliness

#### 3.1.1 Time lag – first results

The indicator for this survey is not applicable.

#### 3.1.2 Time lag – final results

Time lag – final results is T + 43 days.

### 3.2 Punctuality

#### 3.2.1 Punctuality – delivery and publication

Punctuality is 1.

## 4. Accessibility and clarity

The results of the Monthly Report on Building Permits Issued are published in the following statistical publications: First Releases (monthly and annual), monthly statistical reports, Statistical Report “Construction” and Statistical Yearbook (in Croatian and English). These publications also contain short methodological explanations. Detailed notes on methodology are published in the Methodological Guidelines No. 68 entitled “Monthly Report on Building Permits Issued (Revision)”, Croatian Bureau of Statistics, Zagreb, 2012 (in Croatian and English).

Publications are available to users in printed and electronic form on the website of the Croatian Bureau of Statistics <http://www.dzs.hr> under the section “Released Data”.

All publications are released simultaneously to all users at 11 a.m. No one has advantage in accessing data.

### 4.1 News release

Monthly data on building permits issued are published regularly in First Releases entitled “Building Permits Issued”, 43 days on average after the end of the month.

In addition to monthly First Releases, an annual release with detailed data is published: “Building Permits Issued”.



All published data are available on the website of the Croatian Bureau of Statistics at [http://www.dzs.hr/default\\_e.htm](http://www.dzs.hr/default_e.htm).

#### **4.2 Other publications**

Monthly data on building permits issued are published regularly in the following publications: Monthly Statistical Report, Statistical Report "Construction", Statistical Information and Statistical Yearbook.

In addition, a special edition of the Statistical Report entitled "Building Permits Issued, 2000 – 2008", was published in 2010. It contained a review of annual data collected in monthly reports on building permits issued by counties.

The released data are available at [http://www.dzs.hr/default\\_e.htm](http://www.dzs.hr/default_e.htm).

#### **4.3 Online database**

Not available.

#### **4.4 Micro-data access**

The conditions under which certain users can access microdata are regulated by the Ordinance on the Conditions and Manner of Using Confidential Statistical Data for Scientific Purposes.

#### **4.5 Documentation on methodology**

National documents:

- a) Brief notes on methodology are available in monthly and annual publications on construction.
- b) Detailed notes on methodology have been published in the Methodological Guidelines No 68 entitled "Monthly Report on Building Permits Issued (2011 Revision)", Croatian Bureau of Statistics, Zagreb, 2012.

International documents:

- a) Methodology of Short-Term Business Statistics, Interpretation and Guidelines, 2006, contains a comprehensive set of recommendations on the compilation of the STS statistics concerning building permits issued.
- b) Detailed definitions of the variables described are available in the Commission Regulation (EC) No 1503/2006 of 28 September 2006 implementing and amending the Council Regulation (EC) No 1165/98 concerning short-term statistics as regards the definition of variables, list of variables and frequency of data compilation.

### **5. Comparability**

#### **5.1 Asymmetry for mirror flows statistics**

Not available.

#### **5.2 Comparability over time**

##### **5.2.1 Length of comparable time series**

Length of comparable time series is 168.

5.2.2 Reasons for break in time series

None.

**6. Coherence**

**6.1 Coherence – short-term and structural data**

The indicator for this survey is not applicable.

**6.2 Coherence – national accounts**

The indicator for this survey is not applicable.

**6.3 Coherence – administrative sources**

The indicator for this survey is not applicable.

**7. Cost and burden**

**7.1 Cost**

Annual operational costs amount to 4 028 hours annually.

**7.2 Burden**

Not available.